



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon

**REQUEST FOR QUOTATION**

**STAND FAN (CAM)**

**Purchase Request No. 2023-06-1415**  
**Approved Budget for the Contract: ₱ 50,000.00**


The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of **Stand Fan (CAM)** to apply the sum of **Fifty Thousand Pesos Only (₱ 50,000.00) inclusive of VAT**, being the **Approved Budget for the Contract (ABC)**, details as follows:

Qty.	Unit	ITEM/S DESCRIPTION
10	unit	Stand Fan
		STO 18E
		18" Metal Blade
		3-speed rotary switch
		Tilting head adjustment with oscillation
		Easy height adjustment
		Round and stable plastic base
		High performance motor
		With thermal fuse protection

1. The quotation must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2<sup>nd</sup> Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail : [slsuprocedurement2021@gmail.com](mailto:slsuprocedurement2021@gmail.com)

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

  
**Samuel T. Sacopla**  
Head, Procurement office *2023*  
Southern Luzon State University  
Lucban, Quezon  
Tel. No.: (042)540-6519



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
 Lucban, Quezon

**REQUEST FOR QUOTATION**

Office/End-User: **COLLEGE OF ALLIED MEDICINE** Date: \_\_\_\_\_  
 COMPANY NAME: \_\_\_\_\_ PR No.: **2023-06-1415**  
 ADDRESS : \_\_\_\_\_  
 TEL. NO./FAX NO. : \_\_\_\_\_ TIN No.: \_\_\_\_\_

Please quote your lowest price on the item(s) listed below, subject to the Terms & Conditions stated below and submit your quotation duly signed by your representative not later than \_\_\_\_\_ of \_\_\_\_\_ in the return envelope attached herewith to the Procurement office.

TERMS and CONDITIONS

1. All entries must be typewritten or legibility written.
2. Delivery period within \_\_\_\_\_ upon conforme of the approved Purchase Order (P.O).  
 Administratrative penalties to Sec. 69 of the Revised IRR-RA 1984 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for Supplies & Materials;  
 (1) one year for Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. Suppliers required to submit updated documents yearly such as G-EPS Resgistration, Certificate of Tax, Mayor's Permit, DTI, Bank Name/Account and Branch for evaluation of the Procurement Office upon submission of the quotation.
6. Bidders shall submit complete specifications showing products certification, if applicable.
7. Please indicate the brand for each items being offered.
8. The Approved budget celling for this procurement is PHP 50,000.00.

**SAMUEL T. SACOPLA**  
 Head, Procurement Office

Item #	Qty.	Unit	ITEM/S DESCRIPTION	Unit Price	Total Cost
	10	unit	Stand Fan		
			STO 18E		
			18" Metal Blade		
			3-speed rotary switch		
			Tilting head adjustment with oscillation		
			Easy height adjustment		
			Round and stable plastic base		
			High performance motor		
			With thermal fuse protection		

Source of Fund: \_\_\_\_\_ Warranty: \_\_\_\_\_  
 Delivery Period: \_\_\_\_\_ Price Validity: \_\_\_\_\_  
*After having carefully need & accepted your Genoral Conditions, We quote you on the item(s) at prices note above. If the space of providec on the Delivery Period, Warranty & Price Validity are left blank, it means that I concur w/ the Terms & Conditions specified by SLSU Procurement Office.*

\_\_\_\_\_  
 Printed Name/Signature/Date



**STANDARD<sup>®</sup>**  
Tatak Standard. Tibay Standard.



## STO 18E

### 18" Metal blade

- 3-speed rotary switch
- Tilting head adjustment with oscillation
- Easy height adjustment
- Round and stable plastic base
- High-performance motor
- With thermal fuse protection